



Conditions of Use for Information and Image Consent

- *This form is valid for seven years from the date you sign it, or for the period of time your child attends this school; the consent will automatically expire after this time*
- *We will not reuse any photographs or recordings after your child leaves this school*
- *We will not use the personal details or full names, which means first name and surname, of any child or adult in a photographic image on video, on our website, school prospectus or in any of our other printed publications*
- *We will not include personal email or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in any other printed publications*
- *We may include pictures of pupils and teachers that have been drawn by pupils*
- *We may use group or class photographs, or footage, with very general label*
- *We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately*
- *Your consent can be withdrawn at any time in writing*
- *Images and videos stored within the EEA will conform to the GDPR of 2018*
- *If we wish to retain any images or videos for the school's historical archives, we will seek written permission from a child's parent/carer with full transparent reasons to support the request*
- *After a cohort leaves the school, we will archive students' work for a period of one year*
 - *This will securely be stored and hidden from open view on the school network*
 - *Parents of students can request evidence of a child's work for up to one year after that child's cohort has left the school by submitted a Subject Access Request (SAR) via the school office*
 - *After the archive year has passed, students' data will be completely removed from the school network and becomes unrecoverable*
- *Please note that the press have some exemptions from data protection legislation and may want to include the names and personal details of children and adults in the media*

The information in this form will be used throughout your child's time at school. You may withdraw your consent at any time by contacting the school.

Please sign and date the form before returning it to the School Office.

Signed: _____ Date: _____