

**ST. SWITHUN'S CATHOLIC PRIMARY SCHOOL**  
**with St Swithun's Sunbeams Pre-school**

Taswell Road, Southsea, Hants, PO5 2RG

Headteacher Mr A Olive

Acting Deputy Headteacher Mrs J Verhiest

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Dear Parents and Carers,

During this half term we have received significantly more requests for Sunlight and Twilight care and on occasion, we have been unable to accommodate your need for extra days as we have been limited by both physical space in the pre-school building as well as the staff to child ratios required for legal and safeguarding purposes.

To address this we have:

- Recruited three more members of staff who will join the team after half term
- Changed the location for pre-school, for Years R, 1 and 2 children. They will now be located in the main school in a classroom near to the Hut – it was Gorilla's classroom – it will now be known as the Twilight Room. This new venue will give us space to grow in the future



Sunlight Club:

- All children (Pre-School, YrR-Yr6) starting between 7.30-7.55am will continue to go to the Hut.
- KS2 children starting at 8am will continue to go to the Hut.
- **Pre-School children, YrR and KS1 children starting at 8am onwards will go to the TWILIGHT ROOM (pictured above).** There will be a sign on the Hut to direct parents.

Twilight Club:

- KS2 will remain in the Hut as usual.
- **YrR and KS1 children will go straight to the TWILIGHT ROOM** where they can be collected between 3.40-5.45pm. Please access this room from the KS1 playground.
- **Pre-School children will be taken to the TWILIGHT ROOM at 3.45pm** where they can be collected between 3.50-5.45pm.

Parents will still be able to access the school from both Taswell Road and St Simon's Road between the hours of 7.30-9.00am and 3.30-5.45pm. The Pre-School car park will still be open for drop offs and pickups between 7.20-8.15am and 4.00-5.45pm only.

We trust that you will understand the need for another change in arrangements but rest assured these changes will enable us to offer more places and meet your needs for childcare.

If you have any queries or questions please do not hesitate to contact either myself or Miss Kova.

Yours Sincerely,

Mrs J Verhiest  
Acting Deputy Headteacher

